**(FORM D)**

**CLINICAL ACCREDITATION GUIDELINE AND CONDITIONALITIES FOR OCCUPATIONAL THERAPY PRACTICE IN NIGERIA**

**GUIDELINES**

All Health Institutions/Hospitals offering services in Occupational Therapy shall be accredited/re-accredited for Board’s recognition, internship training programme and safe practice.

**Values**

1. Proper identification of **units** reflecting Paediatrics Occupational Therapy, Orthopaedic Occupational Therapy, Mental Health Occupational Therapy and Geriatric Occupational Therapy.
2. Total evaluation/assessment of **concepts** applied for treatment procedures;
3. Appraisal of the various **modalities** involved in the day-to-day patients handling;
4. Standardization of **tools/equipments** utilized in treatment procedures;
5. Proper maintenance of available **infrastructural facilities;** and
6. Availability of **Manpower/Human Resources** profiles.

**Adopted Standards**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S/N** | **Category of Health Institutions/Hospitals/****Clinics** | **Expected Nos. of Occupational Therapist : Occupational Therapist Assistant**  | **Expected Nos. of Intern Occupational Therapist** | **Expected Nos. of NYSC Occupational Therapist**  | **Expected units** | **Headship Arrangement**  | **Accreditation fees** |
| 1 | Private Hospitals with 100 - 150 beds | 10 : 5 | 5 | 3 | 4 | Principal Occupational therapist with at least 8 years working experience | N500,000.00 |
| 2 | Private Occupational Therapy Clinics | 5 : 2  | 3 | 3 | 4 | “ | N250,000.00 |
| 3 | Health Institutions/Hospital of 500beds and above  | 20 : 8 | 15 | 3 | 4 | “ | N1,000,000.00 |
| 4 | Health Institutions/ Hospitals with 400-500beds | 20 : 8 | 15 | 3 | 4 | “ | N1,000,000.00 |
| 5 | Health Institution/Hospitals with less than 200-400 beds | 15 : 5 | 8 | 3 | 4 | “ | N1,000,000.00 |
| 6 | Health Institution/ Hospitals with 150 - 200 beds  | 10 : 5 | 5 | 3 | 4 | “ | N1,000,000.00 |
| 7 | Orthopaedic Hospitals | 15 : 5 | 8 | 3 | 4 | “ | N1,000,000.00 |

**Physical Facilities (Occupational Therapy)**

* A unit or departmental building with a conspicuous sign post in a clean and tidy environment
* Adequate water supply and electricity
* Clean and tidy environment
* Activity of daily living room
* Workshop rooms
* Demonstration rooms
* Adequate offices
* Adequate conveniences for staff and patients for both gender
* Seminar room
* An E- library with current Occupational Therapy journals and textbooks

**Basic Machineries/Equipments and Tools for Occupational therapists**

|  |  |  |
| --- | --- | --- |
| **S/N** | **EQUIPMENT** | **EXPECTED NUMBER** |
|  | **POSITIONING EQUIPMENT** |  |
| 1. | Relaxation Chair | **5** |
| 2. | Floor sitter | **5** |
| 3. | Stand in frame  | **5** |
| 4. | Stand in table | **5** |
|  | **EVALUATION EQUIPMENT** |  |
| 1. | Steadiness tester hole type | **5** |
| 2. | Pencil maze test board | **5** |
| 3. | Tremor quantifier | **5** |
| 4. | Hand dynamometer | **5** |
| 5. | Strength evaluation system | **5** |
| 6. | Goniometer  | **5** |
| 7. | Finger dexterity test board | **5** |
| 8. | Key hole test board | **5** |
| 9. | Counting and colour sorting beads set | **10** |
| 10. | Tape measure | **5** |
|  | **TREATMENT FURNITURE** |  |
| 1. | Standing frames  | **5** |
| 2. | Mat platforms | **5** |
| 3. | Treatment tables | **5** |
| 4. | Tilt tables | **5** |
| 5. | Stools, carts, screens & Mirrors | **5** |
| 6. | Parallel bars, stairs | **5** |
| 7. | Work hardening | **5** |
| 8. | Trays & Accessories | **10** |
| 9. | Ramps, Gloves & Scales | **5** |
| 10. | Convalescent Recliners | **5** |
| 11. | Wax warmer infection | **2** |
| 12. | Corner seat | **5** |
| 13. | Wheel chair | **4** |
|  | **PAEDIATRICS** |  |
| 1. | Paediatric Treatment Tables | **5** |
| 2. | Seating & Mobility | **5** |
| 3. | Toileting & bathing | **5** |
| 4. | Positioning  | **5** |
| 5. | Standers & Gait Trainers | **5** |
| 6. | Walkers & Mobility aids | **5** |
|  | **ACTIVITIES OF DAILY LIVING** |  |
| 1. | Reachers  | **5** |
| 2. | Dressing Aids | **5** |
| 3. | Home Accessories & Helpers | **5** |
| 4. | Mobility Aids & leisure Activities | **5** |
| 5. | Scissors, Book Holder & Writing Aids  | **5** |
| 6. | Door latch frame set | **5** |
| 7. | Electro equipment/kitchen fame set | **5** |
| 8. | Dressing frame set | **5** |
| 9. | Eating aids with utensils sets | **5** |
| 10.  | ADL kits sets | **5** |
| 11. | ADL board | **5** |
| 12. | Sewing machine | **3** |
| 13. | Sash clamp | **5** |
| 14. | Hand grinding machine | **3** |
| 15. | Electrical grinding machine | **3** |
| 16. | Metal work benches files | **4** |
| 17. | Hacksaw  | **4** |
| 18. | Six ways puncher | **4** |
| 19 | Claw hammer | **4** |
| 20. | Table grinding machine | **3** |
| 21. | Mallet  | **4** |
| 22. | Drill bit | **4** |
| 23. | Chisel | **4** |
| 24. | Drilling machine | **4** |
| 25. | File  | **4** |
| 26. | Jack smooth | **4** |
| 27. | Tri-square | **4** |
| 28. | Welding machine | **3** |
| 29. | Jig saw | **4** |
| 30. | Iron | **3** |
|  | **SIMULATED ROOM FOR PERSONAL HYGIENE TRAINING IN** |  |
| 1. | Bathing, toileting, & grooming | **5** |
| 2. | Nail remover | **4** |
|  | **KITCHEN ROOM: SIMULATED ROOM FOR KITCHEN ACTIVITIES** |  |
| 1. | Plates & bowls | **5** |
| 2. | Cups & drinking Aids | **5** |
| 3. | Utensils, gas cookers | **5** |
| 4. | Self Feeders & Arm supports | **5** |
| 5. | Overbed Tables, Dycem Products | **5** |
| 6. | Dinning Accessories | **5** |
| 7. | Plate rack | **5** |
| 8. | Gas cooker | **3** |
| 9. | Mixer | **3** |
| 10. | Span board | **5** |
| 11. | Blender | **3** |
|  | **SENSORY MOTOR / PERCEPTUAL EQUIPMENT** |  |
| 12. | Tactile & Visual stimulators: feathers, peg boards etc. | **5 each** |
| 13. | Target game | **5** |
| 14. | Basic balance beam | **5** |
| 15. | Balances, Dart board & Balls pool | **Different sizes** |
| 16. | Puzzles | **20** |
| 17. | Multi activities work station | **5** |
| 18. | Mushroom boards | **5** |
| 19. | Pegs and Shapes | **20** |
| 20. | Pinch tree board | **5** |
| 21. | Size perception square board set | **5** |
| 22. | Geometric shape form board set | **5** |
| 23. | Foot placement ladder | **5** |
| 24. | Equilibrium board | **5** |
| 25. | Trampoline  | **2** |
| 26. | Building blocks set | **4** |
| 27. | Visual cues and illustration materials set | **4** |
| 28. | Puzzle game board | **5** |
| 29. | Play dough | **5** |
| 30. | Cone board | **5** |
|  | **ASSISTIVE ORTHOTICE DEVICES FOR UPPER LIMBS** |  |
| 1. | Shoulder Supports & Slings | **5** |
| 2. | Elbow Supports | **5** |
| 3. | Upper Extremely Support Products | **5** |
| 4. | Wrist supports | **5** |
| 5. | Cervical collars | **5** |
| 6. | Clavical/Thoracic/Pelvis braces, cock-up splints, resting splints etc. | **5** |
|  | **ASSISTIVE ORTHOTIC DEVICES FOR LOWER LIMBS** |  |
| 1. | Ankle, Foot & Heel Supports | **5 each** |
| 2. | Knee Supports | **5** |
| 3. | Back Supports | **5** |
| 4. | Bed Positioning & Safety products etc | **5** |
| 5. | Compression Products, stockings etc | **5** |
| 6. | Edema Products | **5** |
| 7. | Canes, crutches & accessories | **5** |
| 8. | Scar Management & Gel Products | **5** |
| 9. | Ergonomic Products, adjusters for chairs, tables, toilets etc | **5** |
| 10. | Taping  | **5** |
|  | **EXERCISE EQUIPMENT** |  |
| 1. | Positioning Bolsters | **5** |
| 2. | Taping  | **5** |
| 3. | Sanding unit for reciprocal semi-circular, vertical, overhead exercises | **5** |
| 4. | Sand and water table | **5** |
| 5. | Multi-purpose wheel | **5** |
| 6. | Flexion.extension.pronation.supination Apparatus | **5** |
| 7. | Inclined tapered balance beam | **5** |
| 8. | Slanted walking board | **5** |
| 9. | Strength Training equipment, sand bags etc | **5** |
| 10. | Prone crawling board | **5** |
| 11. | Vestibular board | **5** |
| 12. | Vestibular swing system | **5** |
| 13. | Exercise mats  | **10** |
| 14. | Exercise bands, Balls & Weights of different sizes | **10** |
| 15. | Balance Boards | **5** |
| 16. | Putty Hand & Upper Extremity devices | **5** |
| 17. | Pulleys, Wall system & Bungie cords | **5** |
| 18. | Rebounders  | **5** |
| 19. | Wobble Boards | **5** |
| 20. | Trampoline  | **2** |
| 21. | Soft balls | **10** |
| 22. | Skating Boards | **5** |
| 23. | Standing box | **5** |
| 24. | Range of motion arc | **5** |
| 25. | Spiral arc | **5** |
| 26. | Peg boards | **5** |
| 27. | Standing frame | **5** |
| 28. | Crawling boards | **5** |
| 29. | Abductor ladder | **5** |
| 30. | Walker | **5** |

**Others**

1. Facilities for training such as Departmental Library, Seminar rooms, Separate common rooms for Intern and fabrication of various walking and Supportive Aids should be available in the Department or within the Hospital.
2. Treatment Surfaces, Supports, covers and Paddling’s for Treatment and Examination should be available in good numbers and should be in safe condition:

Examination Beds and Plinths

Wedges

Exercise Mats

Wooden Chairs

Wooden Stools

Wooden Stirs

Pillows

Blankets

Towels

Mackintosh

Lints

Felts

Foam

1. Facilities and Equipment for Clinical Examination of Patients should be in safe working Condition and adequate:

Examination Rooms

Examination cubicles

Goniometers

Sphygmomanometers

Peak Flow Meters

Skin Fold Calipers

Stop Watches

Alarm Clocks

Metronome

1. Facilities for Infection control

Face Masks

Disposable Gloves

Hand sanitizers

Antiseptic solutions e.g Eusol, Savlon or Hibitane for sanitation purpose and other uses.

Signed

**Dr. (MRS.) AKANLE, OLUFUNKE T.**

**REGISTRAR/CEO (MRTB)**